

**BOROUGH OF EDWARDSVILLE
OFFICE OF CODE ENFORCEMENT &
BUILDING INSPECTION**

**APPLICATION FOR
CERTIFICATE OF OCCUPANCY**

**PRINT ALL INFORMATION UNLESS SIGNATURE REQUESTED:
CERTIFICATE WILL NOT BE ISSUED UNTIL FEE PAID IN FULL**

ADDRESS OF PROPERTY TO BE INSPECTED: _____

NUMBER OF UNITS

COMMERCIAL: _____

RESIDENTIAL: _____

FEE: \$50.00 PER UNIT

FEE: \$35.00 PER UNIT

UP TO 50,000 SQ. FT.

\$100.00 PER UNIT OVER 50,000 SQ. FT.

ZONING CLASSIFICATION OF PROPERTY:

R-1 R-2 R-3 C-1 C-2 I CV FP

NAME & ADDRESS OF REQUESTING PARTY: _____

CONTACT PERSON – PHONE: _____

PROPERTY SELLER'S NAME, ADDRESS, & PHONE: _____

PURCHASER'S NAME, ADDRESS, & PHONE: _____

STATE CLEARLY WHAT USE OF PROPERTY WILL BE: _____

SIGNATURE OF APPLICANT: _____

NOTE:CERTIFICATE ISSUED ONLY AFTER INSPECTIONS ARE PERFORMED AND ALL THREE OFFICIALS APPROVE. INSPECTION FAILURE REQUIRES RESUBMISSION OF APPLICATION AND FEE.

BUILDING INSPECTOR APPROVAL: _____

INSPECTOR COMMENTS: _____

CODE ENFORCEMENT OFFICER APPROVAL: _____

COMMENTS: _____

FIRE INSPECTOR APPROVAL: _____

COMMENTS: _____

**CHANGE OF USE OR OWNERSHIP REQUIRES ISSUANCE OF
NEW CERTIFICATE OF OCCUPANCY**